Tuition Equalization Grant (TEG) Satisfactory Academic Progress Policy

TEG Program for first awards after October 28, 2022

Students who receive the Tuition Equalization Grant (TEG) must be making satisfactory academic progress in their course of study to remain eligible for future disbursements of TEG funds. Student progress for TEG is reviewed annually, in May, for the most recent academic year. To be eligible for TEG, a student must also be meeting federal satisfactory academic progress (SAP) guidelines. If a student is placed on federal financial aid SAP suspension during the academic year, he/she will also automatically be on immediate TEG Suspension.

UNDERGRADUATE STUDENTS

Initial

At the end of an undergraduate student's initial (first) academic year to receive TEG, the student must maintain a cumulative grade point average of 2.0 and successfully complete 66.67% of all course work attempted. Students who fail to meet these standards are placed on financial aid "Warning" for one semester and may still be eligible to receive federal and state aid. This policy follows the federal SAP requirements, which is applicable to the student during his initial TEG and first-renewal TEG award years.

Renewal

At the end of an undergraduate student's second year to receive a TEG Grant, the student must have a cumulative grade point average of 2.50, must have successfully completed a minimum of 24 hours during that academic year, and must have successfully completed at least 75% of the coursework attempted during that academic year. A student who fails to meet these standards is not eligible to receive a TEG Grant until such standards are met.

Maximum Time Frame

Students in a four year undergraduate program cease to be eligible for the TEG after five consecutive years from the initial award year.

Students in an undergraduate program of more than four years cease to be eligible for the TEG Grant after six consecutive years from the initial award year.

GRADUATE STUDENTS

Initial

If a graduate student is receiving TEG for the very first time, at the end of the academic year the student must maintain a minimum cumulative grade point average of 3.0 and successfully complete at least 67% of all coursework attempted.

Renewal

At the end of a graduate student's second year to receive an undergraduate or graduate TEG, the student must maintain a cumulative grade point average of 3.0, must successfully complete 18 hours of enrollment during that academic year, and must successfully complete at least 75% of coursework attempted during that academic year.

Maximum Time Frame

There is no maximum time frame for graduate students as long as they meet the other TEG eligibility requirements.

Re-establishing Eligibility

Hardship Provisions (For students awarded an initial TEG on or after 2005)

If enrollment is less than three quarter time, a hardship approval may be granted if:

1. An undergraduate student needs to complete fewer than 9 hours in a given term in order to complete a degree, in which case the award amount should be prorated per the proration chart.
2. A graduate student needs to complete fewer than 7.5 hours in a given term in order to complete a degree, in which case the award amounts should be prorated per the proration chart.
3. A student has a severe illness and a doctor determines that the student should not enroll full-time. Documentation from a physician **MUST** be provided.
4. A student has unusual care requirements for a dependent. Example, a student now has to care for a mother recovering from major surgery and must limit enrollment. An TEG Hardship and Suspension Appeal Form must be completed and approved.

Revised September 2011; Reviewed September 2019

GPA, hours completed, or percent completed:

1. A student who has failed to meet the SAP requirements due to a severe illness, or other debilitating condition, that may affect the student's performance may submit an appeal for review. Documentation from a doctor must accompany the appeal.
2. A student who has failed to meet the SAP requirements who is responsible for the care of a sick, injured, or needy person and the provision of care is affecting the student's performance. Documentation of the unusual circumstance must accompany the appeal.

Maximum Eligibility Time Frame:

An undergraduate student who received an initial TEG after September 1, 2005 may submit an appeal to the maximum time frame, if the student has documented mitigating circumstances beyond their control, outlining why they could not complete their undergraduate degree within the five or six year time frame. Appeals along with documentation must be submitted to the Office of Financial Aid.

Reinstatement of TEG Eligibility

1. A student who fails to earn the required number of credit hours at the annual review at the end of the academic year may make up the hours in the summer at DBU. The student may also make up the hours in the summer at another accredited university provided that the credit hours will transfer to DBU. Student needs to check with the Registrar's Office to verify transferrable hours. The student must submit the TEG Hardship and Suspension Appeal form once the credit is showing in the Registrar's Office. If the student now meets SAP, they can be considered for TEG for the upcoming academic year.
2. If a student fails to earn the required number of credit hours at the annual review and does not make up the hours during the summer, the student will not be eligible for TEG during the next academic year. If the student makes up the hours during the next academic year, the student can submit a TEG Hardship and Suspension Appeal Form to be reviewed for the following academic year.
3. A renewal student who fails to earn the required cumulative GPA (2.5 UG and 3.0 GR) during the review at the end of the academic year might possibly raise the GPA by taking summer classes at DBU. If the student's cumulative GPA reaches the required level at the end of summer, the student may submit a TEG Hardship and Suspension Appeal Form for review. Courses taken at other universities cannot be used to raise the GPA.

Revised September 2019; Reviewed October 2022

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